

**Sterling Woods II – Master Board
Monthly Meeting
March 16, 2011**

Open Session

Home Owners Forum:

Privilege of the Floor (if a Unit Owner has requested to speak).

- No Unit Owners have requested to speak.

Approval of the minutes:

From the February 16, 2011 Master Board Meeting – Open Session (pages 28-29).

Treasurers Report:

Review of financial reports (financials and resale log are on pages 30-36).

Committee Reports:

Master Landscaping Committee, per Carole Torro (there will be no report this month).

Master Maintenance Committee, per George Torro (there will be no report this month).

Management Report:

REI's report on follow ups from the February 16, 2011 meeting (pages 37-39).

Quotes/Proposals (nothing at this time).

Various enclosures that require your review (nothing at this time).

Miscellaneous enclosures (pages 40-72).

New Business:

- Would Board like to have Dumpster Day on Saturday, May 14 or Saturday, May 21 (Mother's Day is May 8 and Memorial Day is May 30)?
- REI will meet with Harry Shaker to discuss when he plans on beginning power washing of the Platinum Club, the Birches and the Maples and deck staining in the Birches and Maples. Last year, work began around May 11. REI would like to send a letter to Unit Owners in the Birches and Maples informing them their decks will be stained and the buildings will be power washed. Unit Owners will be asked to let us know if they have any concerns with the condition of the wood on their deck to let us know before staining begins.

Open Session Agenda (continued)

- Just a reminder, the April Board meeting will be on Wednesday, April 13 (one week earlier than usual). Unit Owners will be informed in the March newsletter.
- Art and Kim will be on vacation the week of April 18th.

Tickler Issues: Remind Ken Mackenzie to perform quarterly inspection of gym equipment in April; follow up on Marty Flynn installing outside frost free water valves in the Maples; contact D.B. Osborne – they are to paint handrails on Cypress and Pinnacle in May; inspect and possibly clean out the detention basin; pressure washing and deck staining in Maples, Birches and power washing the Platinum Club; turn on pool plumbing; clubhouse carpet and window cleaning by early May.